

Ontario Intensive Treatment Pathway Clinical Leadership Advisory Group Terms of Reference

Authority

The Clinical Leadership Advisory Group is not a decision-making body. They will provide advice and guidance that will be used to provide recommendations to the OITP Executive Leader and the Steering Committee, as well as the Ministry of Health where applicable.

The Clinical Leadership Advisory Group will operate according to these Terms of Reference.

Background

The Ontario Intensive Treatment Pathway (OITP) initiative was established by the Ministry of Health in March 2024 based on the input and advice of the Child and Youth Mental Health Lead Agency Consortium.

Role of Clinical Leadership Advisory Group Committee

Collectively, the role of the Clinical Leadership Advisory Group:

- Provides guidance and advice that supports the OITP Steering Committee, either directly or via the Executive Leader, to deliver the expected outcomes.
- Shares expertise on clinical practice, standards, and outcomes.
- Assists the OITP to understand the provincial clinical practice environment.
- Assists the Executive Leader to mitigate or treat risks and issues identified throughout the program design and implementation process.
- Informs and advises the Executive Leader on any matters that may help with or negatively impact the OITP's delivery.
- Reviews information and guidance provided to ensure alignment with the OITP's strategic vision.

Key Deliverables:

- Develop the OITP clinical practice model.
- Recommend high-quality clinical standards to be adopted by the OITP.
- Evidence-informed clinical advice to guide response to health system issues, pressures, and priorities as it relates to Child and Youth intensive services.
- Respond to clinical issues and provide innovative solutions to ensure the OITP leadership is supported in making decisions that positively impact access and outcomes for children, young people, and families.
- Recommend OITP policies for long-term and integrated assessment and treatment capabilities.
- Recommend optimal clinical pathways for, and responses to, children and youth with intensive mental health treatment needs.
- Recommend guiding principles for how, when, where and for whom to use intensive treatment options in Ontario (Clinical lens)
- Recommend staffing model required to support clinical model adopted.

Key Responsibilities:

- Provide the Executive Leader with advice that prioritizes and addresses the significant gaps and weaknesses in the clinical support related to intensive services with an initial focus on live in treatment.
- To provide clinical leadership for the OITP in relation to establishing itself as a strong system partner and in achieving its strategic priorities.
- Assist the OITP to develop priorities and agreed upon treatment options and as well as setting and monitoring the organization's performance in relation to meeting health outcomes.
- Provide a strong mechanism for clinical engagement in the context of the intensive services workforce and draw and share informed grassroots perspectives from and within broader professional networks.
- Provide technical advice on policies and strategies, ranging from development, assessment, use of intensive treatment interventions/options and their linkages with other health interventions from a clinical perspective.
- Review the pipeline of existing and innovative service and treatment models for intensive services and complex needs of Ontario's children and young people.
- Support the development of an HHR Strategy with advice on specialist and clinical resources best able to address gaps in service delivery

Expectations of Individual Members

The expectations of each working group member is to:

- Share their expertise and knowledge.
- Attend meetings and progress action items recorded in the meeting action list.
- Consider the perspectives of others in the group.
- Display leadership through engaging proactively and productively in discussions and assisting in identifying solutions.
- Report progress or concerns to Chair of the Clinical Leadership Advisory Group and/or OITP Executive Leader.

Authority for Decisions

The Steering Committee have responsibility for:

- Making all decisions related to project outcomes, deliverables and outputs.
- Approving all project policy, procedures, and practices.

The Clinical Leadership Advisory Group have responsibility for:

- Making all recommendations related to their Role, via consensus model. If the group cannot achieve a consensus, a vote can be used to determine if the recommendation can be brought forward.
- Developing, revising, or advising on associated materials to support endorsement by other advisory groups, the Steering Committee or the Ministry of Health.

Tenure

The Clinical Leadership Advisory Group will start its work in September 2024 and remain in place for up to two years at which time the OITP's governance model will be reviewed and adjusted to meet its future state needs.

Meeting Administration

- [NAME – Chair Name] will chair all committee or working group meetings.
- Standing agenda items will be discussed at the first meeting, other agenda items will be added as per the group's work plan.
- Additional Subject Matter Experts (SME's) will be invited to the meetings as required. Invitations will be sent to the SMEs by the OITP Executive Leader and Clinical Leadership Advisory Group Chair.

- Action items will be used to track the Clinical Leadership Advisory Group's activities and decisions. A log of decisions and recommendations will be maintained to track Steering Committee responses and to trigger additional next steps or work by the committee, working group or secretariat.
- The agenda and discussion papers will be sent 5 days (a minimum of 3 days) before the meeting.
- The agenda will allocate up to 60 minutes per topic for discussion and decision.
- Committee and working group notes, actions and decisions will be circulated by the secretariat 3 days (a maximum of 5 days) after the meeting.
- Any feedback the committee or working group has will be provided to the project lead and presented at the next meeting.