



JOB POSTING

POSITION:	C-FOSP Consultant
RESPONSIBLE TO:	Program Manager
HOURS OF WORK:	35 (1.0 FTE)
CLOSING DATE:	February 7th, 2019
SEND RESUMES:	resume@rockonline.ca

SPECIFIC POSITION RESPONSIBILITIES

- An active member of a multidisciplinary team and works collaboratively with other agency team staff members, and other community professionals to ensure the effective and coordinated implementation of services for clients.
- Ensuring that clinical records and statistics are completed in accordance with the Agency standards.
- Current knowledge of, and adherence to, the Centre's policies and procedures as well as relevant legislation.
- To provide child specific assessment and Intervention strategies to caregivers/educators.
- To support parents/caregivers and educators in the implementation of the intervention strategies required to meet the individual client's needs.
- To provide case management and service coordination services.
- To collaborate with other professional and community resources to ensure effective service delivery on behalf of each client.
- Provide training modules for child care providers in order to enhance skills to be better able to meet the needs of the client or program participants.
- To maintain a high level of professional competence by participating in professional/program development opportunities, training opportunities, staff/team training, and to share training experiences with team and train others as assigned.
- To comply with the Agency's reporting and recording requirements and ensure all documentation identified as the responsibility of the Consultant is completed in a timely manner.
- Abide by the specific requirements of Section 28 of the Occupational Health and Safety Act as well as any further health and safety responsibilities as outlined in the agency policy and procedure documents.
- Other duties as may reasonably be assigned.

REQUIRED SKILLS/QUALIFICATIONS

- Early Childhood Education Diploma registered with the College of Early Childhood Educators.
- Five years experience working with and programming for children with social, emotional and regulation concerns
- Demonstrated experience in delivering workshops to caregivers/educators.
- Current (within 3 months), clear, criminal reference check with vulnerable sector search.

- Excellent communication skills, written and oral are essential.
- Excellent computer skills: Mac, Powerpoint, Excel environment an asset.
- Available to work flexible hours according to client and/or program need.
- A valid Ontario Driver's License and daily access to a reliable vehicle.